



## **Instructions for Immigrant Visa Applicants**

Amman, Jordan

You should have received an appointment letter confirming the date and time that you are required to appear at the Embassy for the visa interview, which you must present to the Security Guard in order to be admitted. Please double-check the date and time of your appointment.

If you cannot keep the appointment or wish to reschedule your appointment, please notify us at: [Support-Jordan@ustraveldocs.com](mailto:Support-Jordan@ustraveldocs.com)

### **Documents Required on the Day of the Interview for Immigrant Visas**

You must submit the following documents for you and for any accompanying children at your appointment date:

1. Complete the DS-260 form online, located at: <https://ceac.state.gov/iv/>
2. Two new photographs matching the U.S. immigration specifications as described on the following webpage:  
<http://travel.state.gov/content/visas/english/general/photos.html>
3. Valid passport (valid for six months beyond the anticipated interview date).
4. Certificate of Non-Conviction: This document shows that the holder did not commit any misdemeanors or crimes involving moral turpitude. There are many government and private agencies, both domestic and foreign, which have become increasingly dependent on this certificate as an essential requirement for the purposes of employment or education, obtaining a driver's license, or for obtaining a visa. The certificate may be issued for Jordanians and non-Jordanians living in Jordan regardless of their length of stay. For information about how to obtain a certificate of non-conviction issued by the Jordanian authorities, please visit: [http://jordan.usembassy.gov/immigrant\\_visas.html](http://jordan.usembassy.gov/immigrant_visas.html) This document must be translated into English.

5. Police certificate (s): This requirement applies only to periods of residence after attaining the age of 16. Starting November 1, 2014, Jordanian Police Certificates will no longer be required documents. Applicants living in Jordan will submit a certificate of non-conviction instead of a Jordanian Police Certificate. An applicant must present a police certificate, if obtainable, from his or her country of residence and country of nationality, if residence in such country exceeds six months. Also police certificates are required from countries of previous residence, if residence there was for more than one year.

6. Original or certified copy (by issuing authority) of your birth certificate, and one extra photocopy. English translation, if the original is not in English

7. Original or certified copy (by issuing authority) of your marriage certificate, and one extra photocopy. English translation, if the original is not in English

8. Original or certified copy (by issuing authority) of your spouse's death certificate and one extra photocopy, if applicable. English translation, if the original is not in English.

9. Original or certified copy (by issuing authority) of your divorce certificate(s) and one extra photocopy if applicable. English translation, if the original is not in English.

10. Medical Examination Report to be completed by a panel physician at a designated hospital. The designated panel physicians are located at the following webpage: [http://jordan.usembassy.gov/iv\\_medical\\_exams.html](http://jordan.usembassy.gov/iv_medical_exams.html)

11. An original, signed affidavit of support (I-864) from the petitioner and joint sponsor (if necessary). This item is required unless your petitioner has already submitted an I-864 to the National Visa Center.

12. Copies of the petitioner's/joint sponsor's federal tax returns (Form IRS-1040) for the same year that the I-864 was filed and proof of the petitioner's/joint sponsor's proof of domicile. Proof of the petitioner's/joint sponsor's assets can also be supplied as supporting documents.

13. The processing fee, if not already paid to the National Visa Center.

**You need to bring all the original documents to the embassy on the day of the interview.**

**Important:** No assurance can be given in advance that a visa will be issued. You are advised not to make any travel arrangements for departure from your country, nor to dispose of your properties or give up your job until the visa has been issued to you. Upon arrival at the consulate office on your appointment date, please present the appointment confirmation to the receptionist.

**Important Notice Regarding Travel to Amman for Syrian IV Applicants.**

For information about this issue, please visit the following webpage:

[http://jordan.usembassy.gov/visa\\_syrian\\_applicants.html](http://jordan.usembassy.gov/visa_syrian_applicants.html)

If you have any further questions, please visit: <http://www.ustraveldocs.com>



## **Instructions for K1 and K3 Visa Applicants**

Amman, Jordan

**If you are a K1 or K3 visa applicant and received confirmation from NVC that your case has been sent to Embassy Amman, please contact us by email at [Support-Jordan@ustraveldocs.com](mailto:Support-Jordan@ustraveldocs.com) in order to schedule your interview and continue processing your petition.**

If you cannot keep the appointment or wish to reschedule your appointment, please notify us at: [Support-Jordan@ustraveldocs.com](mailto:Support-Jordan@ustraveldocs.com)

### **Documents required on the Day of the Interview** **for K1/K3 visa (I-129F petition)**

You must submit the following documents for you and for any accompanying children at your appointment date:

1. Two new photographs matching the U.S. immigration specifications as described on the following webpage:

<http://travel.state.gov/content/visas/english/general/photos.html>

2. Valid passport (valid for six months beyond the anticipated interview date).

3. Visa Fee. K visa application fees should be paid at the nearest branch of Cairo-Amman throughout Jordan in advance of the interview. Please visit [www.ustraveldocs.com](http://www.ustraveldocs.com) before paying the fee.

4. Other Proof of Relationship: Please bring proof of ongoing meaningful relationship between you and your relative demonstrating a bona fide relationship (photos, emails, letters, phone bills, money wiring, etc.)

5. Visa Form: You may now fill out a DS-160 online application. The State Department web page ([http://travel.state.gov/visa/forms/forms\\_4401.html](http://travel.state.gov/visa/forms/forms_4401.html)) has more information and instructions on how to use the DS-160.

6. Medical examination: Arrange for a medical examination to be completed by one of the physicians listed on the embassy webpage: [http://jordan.usembassy.gov/iv\\_medical\\_exams.html](http://jordan.usembassy.gov/iv_medical_exams.html). Please do NOT submit the X-ray film, but only the medical reports. Please present your immunization card to the panel physician.

7. Civil Status Certificate: An original document recently issued from the Civil Registry Office.

8. Birth Certificate: If you have children, you must obtain a birth Certificate for each child. Bring the original document to the interview.

9. Marriage Certificate: If you are married, you must obtain a civil marriage document and bring the original copy to the interview.

10. Previous Marriage and/or Divorce Certificates: If you or the petitioner were previously married, you must provide evidence of termination of all previous marriages and marriage certificates.

11. Evidence of Support: Obtain evidence that will show that you are not likely to become dependent upon government support while living in the United States. Generally, you should provide an affidavit of support from I-134 from the petitioner accompanied with a copy of his complete federal income tax returns for the most recent year, his W-2 forms and a letter from his employer. You may also provide the followings:

- A letter from the petitioner's employer or evidence that they will be self-supporting;
- Evidence of assets available to you in the U.S;
- Proof of your educational qualifications and/or vocational skills.

12. Certificate of Non-Conviction: This document shows that the holder did not commit any misdemeanors or crimes involving moral turpitude. There are many government and private agencies, both domestic and foreign, which have become increasingly dependent on this certificate as an essential requirement for the purposes of employment or education, obtaining a driver's license, or for obtaining a visa. The certificate may be issued for Jordanians and non-Jordanians living in Jordan regardless of their length of stay. For information about how to obtain a certificate of non-conviction issued by the Jordanian authorities, please visit:

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After the National Visa Center receives your approved I-129F petition from U.S. Citizenship and Immigration Services (USCIS), they will forward it to the U.S. Embassy in Amman, Jordan. **Then they will send you a notification informing you of that. When you receive the notification, please contact the U.S. Embassy via: [Support-Jordan@ustraveldocs.com](mailto:Support-Jordan@ustraveldocs.com) in order to be able to start the processing of your petition.**

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